



6.5.2: Quality assurance initiatives of the institution include:

1. Regular meetings of the Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented

Internal Quality Assurance Systems

Internal quality assurance systems in formulated in the institution on the basis of guidelines of, NAAC and the affiliating university.

IQAC during the last year has strengthened our quality management systems, resulting in the achievement of academic and institutional objectives, and greater alignment with policies, procedures, and systems prescribed by the external quality assurance agencies and regulatory authorities, through internal and annual external audits.

Internal Quality Assurance Cell (IQAC)

The IQAC of the college has initiated many qualities sustenance and enhancement measures from the last year. IQAC develops quality benchmarks and parameters for various academic programs.

Objectives

To improve the academic and administrative performance of the institution.

To facilitate the institutionalization of quality initiatives, for the improvement of the academic and administrative performance of the college.

Functions

IQAC has evolved an operational framework for quality assurance by integrating with all academic and administrative operations of the institution.

It associates closely with every academic operation of the institution to ensure that all operations have structured strategies and well-defined processes of delivery. This enables tangible measurement of performance, which will serve as a reference for sustaining and improving the quality of future initiatives.

It closely observes student support initiatives being delivered at various touch-points across the system, to identify deviations from student-centric approaches. Once such shortcomings are identified, the IQAC actively involved in the amendment and modification of processes/systems communicates the same and also plays a key role in ensuring firm adherence to these modifications.

It also continuously validates the conformity between academic and administrative delivery, to ensure that there is no disconnect in comprehensive effectiveness.



Ref No.

Date: 07/03/2022

Internal Quality Assurance Cell

Sr.No.	Name of Officials	Designation		Sign
1	Principal/ Management Representative			
1	Shri Gajanan Dharane	Management Representative	Ex-officio Chairman	<i>[Signature]</i>
2	Ar. Bharat Mulay	Principal	Ex-officio Chairman	<i>[Signature]</i>
2	Academic Co-ordinator/IQAC Co-ordinator			
1	Ar. A.N. Katgaonkar	Asso. Professor	Ex-officio Member Secretary	<i>[Signature]</i>
3	TPO Representative			
1	Ar. Y. N. Konda	Prof. Design Chair	Member	<i>[Signature]</i>
4	Faculty Representative from			
1	Ar. Prasad Patil	Asso. Professor	Member	<i>[Signature]</i>
2	Ar. V.N. Yadav	Asso. Professor	Member	<i>[Signature]</i>
3	Ar. S.G. Kulkarni	Assitt. Professor	Member	<i>[Signature]</i>
4	Ar. Akshay Burnapure	Assitt. Professor	Member	<i>[Signature]</i>
5	Student Representative			
1	Mr. Shubham Burudkar	General Secretary Student Council	Member	
6	Alumni Representative			
1	Ar. Asim Sindgi	Alumni Student	Member	
2	Ar. Ranjit Patil	Alumni Student	Member	<i>[Signature]</i>
7	Industry Representative			
1	Ar. Deepak Konda	Konda Associates, Solapur	Member	<i>[Signature]</i>
2	Ar. Shashikant Chincholi		Member	<i>[Signature]</i>
8	Community Service Representative			
1	Mrs Janvi Pokhija	Social Worker	Member	<i>[Signature]</i>
9	Administration Representative			
1	Shri N.R. Deshpande	Office Superintendent	Member	
2	Mrs. A.G. Horginmath	Sr. Clerk	Member	<i>[Signature]</i>



[Signature] 7/3/22
PRINCIPAL
College of Architecture
Solapur



Ref No. SSMS COA/IQAC/2021-22/2

Date:

7th March 2022

Notice

All Ex-officio Secretary and IQAC Member are here informed that the meeting of IQAC members of Shri Siddheshwar Shikshan Mandal's College of Architecture, Solapur will be held on Wednesday, 9th March 2022 at 11.00 am.

Venue : Principal's Cabin

Agenda of Meeting

1. To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.
2. To plan for Academic Calendar of the institute taking into consideration the calendar from Council of Architecture, New Delhi.
3. To ensure uniform implementation of COA norms for students assessment.
4. To prepare and maintain course file and record of all activities.
5. To review of academic activities results and action plan for improvement.
6. To review the placement of students.
7. Any other point with the permission of the Chairman.



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7/3/22
PRINCIPAL
College of Architecture
Solapur


IQAC
Action taken report on meeting 9th March 2022

Agenda	Description	Action taken
Agenda no. 1	curriculum implementation plan- Teaching plan, lesson plan and assessment.	Teaching plan and lesson plans along with details of execution have been prepared. assessment in the form of 2-unit test (ISE) progressive reviews (ICA) by giving assignments, review and more exercises.
Agenda no. 2	prepare Academic Calendar of the institute	Academic calendar has been prepared stating schedule of commencement of the term, academic activities, extracurricular activities, midterm unit test schedule and tentative examination date has been prepared and circulate among students at the commencement of academic term.
Agenda no. 3	to improve quality of the students, work.	To improve the quality of work provision made for makeup classes on every Saturday, improvement test is scheduled in academic calendar. Feedback on faculty has been collected from students through google forms and analysed. Teachers are instructed to use ICT tools to improve teaching learning methods.
Agenda no. 4	to maintain the records of all activities -	All activities were recorded documented and uploaded on college website. Activity reports of curricular and extracurricular activities and activities related with societal concern and have been prepared.
Agenda no. 5	academic activities results and action plan for improvement	conducted make up classes, assignments, extra submission work, improvement test etc. and made provision for daily doubt solving session in the timetable. Teachers implementing innovative teaching learning tools to improve basic understanding skills of the students and more emphasis given on learning outcome and taken corrective measures. feedback taken from students twice in the semester - at time of commencing of semester and at the end of semester, it has been analysed and action has been taken.
Agenda no. 6	Placement of students	Sessions were conducted by the experts in the field through seminars along with continuous guidance to the student by career guidance cell. MOU has been signed with various firms to schedule campus interviews.
Agenda no. 7	faculty qualification upgradation, ICT tracing of faculty	As a policy every faculty member shall complete at least two FDP / STTP / MOOC / QIP towards upgrading their competency. To form course e-content course is still in the process.



At the outset Mr. Bharat Mulay welcome all the members and explained the aim and objective to all members. thereafter the agenda items were taken up for discussion with the permission of the chair.

Agenda No. 1 -To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.

It was suggested to prepare curriculum implementation plan- Teaching plan, lesson plan and assessment.

Agenda no. 2 -To plan for Academic Calendar of the institute taking into consideration the lendar from Council of Architecture, New Delhi.

It was suggested to prepare Academic Calendar of the institute taking into consideration the calendar from Council of Architecture, New Delhi.

Agenda no. 3 - To ensure uniform implementation of COA norms for student's assessment.

It was suggested to implement COA norms for students' assessment, to take necessary steps to improve quality of the students work by taking extra classes, giving assignment, by arranging DSS session (Doubt Solving Session) etc.

Agenda no. 4 - To maintain the records of all activities.

It was suggested to maintain the records of all activities – such as workshops seminars, events etc. and to prepare reports of the same.

Agenda no. 5-To review of academic activities results and action plan for improvement.

It was suggested to conduct make up classes, to give extra assignment, lab session, re test, additional test for improvement in results. it was decided to implement innovative teaching learning tools. it was re decided to have assessment of learning outcome and take corrective measures.

It was decided to collect comprehensive feedback from students, analyse and take corrective measures, twice in the semester.

Agenda No. 6 - To review the placement of students.

It was decided that efforts shall be taken to for campus interviews for the placement of students, and training for employability enhancement of students by the experts in the field by constituting a carrier guidance cell for training and placement of students. More efforts shall be taken to improve placement of the students.

Agenda No. 7 - Any other point with the permission of the Chairman.

It was suggested to take necessary steps for the faculty qualification upgradation, to organise ICT training for faculties, to create e - content for effective learning and training of faculty.



Notice2 :

All Ex officio Secretary and IQAC members are hereby informed that the meeting of IQAC members of Shri Siddheshwar Siddheshwar Shikshan Mandal's College of Architecture, Solapur will be held on the day Wednesday, 5th April 2023, at 10:30 AM.

Venue: Seminar Hall.

Agenda of Meeting

1. To discuss the Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan, and assessment for even semester 2023.
2. To ensure uniform implementation of COA norms as per NEP guidelines for architectural education.
3. To enhance the activities under Various Cells.
4. To start and do registration of new alumni activities in the academic year 2022-2023 and ahead.
5. To conduct and maintain files and records of all extra-curricular and co-curricular activities.
6. To review academic progress. Action plan for e-contain generation.
7. To review suggestions given by visiting as well as core faculty for college development.
8. Any other point with the permission of the Chairman.



Minutes of the Meeting

The minutes of the meeting of the committee constituted for internal quality assurance cell was held on , 5th April 2023.at 10:30 AM at Seminar Hall Under the chairmanship of Ar Ashwini Katgaonkar. Below members were present –

Internal Quality Assurance Cell	Name of Officials	Designation	Sign
Management Representative	Shri Gajanan Dharane	Management Representative	Ex-officio Chairman
Principal	Ar. B. N. Muley	Principal	Ex-officio Chairman
Academic Co-Ordinator/ IQ Co-Ordinator	Ar. P. H. Patil	Asso. Professor	Ex-officio Member Secretary
TPO Representative	Ar. Y. N. Konda	Prof. Design Chair	Member
Faculty Representative	Ar. A.N. Katgaonkar	Asso. Professor	Member
	Ar. V.N. Yadav	Asso. Professor	Member
	Ar. S.G. Kulkarni	Asst. Professor	Member
	Ar. Akshay Burnapure	Asst. Professor	Member
Student Representative	Mr Swanand Kulkarni.	General Secretary Student Council	Member
Alumni Representative	Ar. Asim Sindgi	Alumni Student	Member
	Ar. Ranjit Patil	Alumni Student	Member
Industry Representative	Ar. Deepak Konda	Konda Associates, Solapur	Member
	Ar. Shashikant Chincholi		Member
Community Service Representative	Ar. Yadgiri Konda	Social Worker	Member
Administration Representative	Shri N.R. Deshpande	Office Superintendent	Member
	Mrs. A.G. Horginmath	Sr. Clerk	Member



At the outset Ar. Ashwini Katgaonkar welcome all the members and explained the aim and objective to all members. Thereafter the agenda items were taken up for discussion with the permission of the Chairman.

Agenda No. 1 - To discuss about Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment for even semester 2023.

Discussion: -

1. Methods to create lesson plan for studio and theory
2. Detail lesson plan along with course contain development
3. Methods and marking scheme to adapt for midterm continuous assessment and end semester assessment

Agenda no. 2 - To ensure uniform implementation of COA norms as per NEP guidelines for architectural education (Form B)

Discussion: -

1. Points to be discuss on COA guidelines in syllabus making which will further forwarded to BOS, e.g. academic flexibility,
2. Publishing Course information on college website

9. **Agenda no. 3** - To enhance the activities under Various Cells.

Discussion: -

1. Task and scale of the projects to be adapted
2. Policy about charges to be apply
3. Involvement of students and academic considerations

Agenda no. 4 - To start and do registration of new alumni activities in the academic year 2022-2023 and ahead.

Discussion: -

1. A representative from every batch to be selected
2. Activity to be proposed in current semester

Agenda no. 5- To conduct and maintain file and record of all extra-curricular and co-curricular activities.

Discussion: -

- 1.Non architectural activities to be promoted
2. How Art and cultural background of college to be improved
3. Funds approval for next finicial year

10. **Agenda No. 6-** To review of academic progress. Action plan for e-contain generation.

Discussion: -

1. Problems faced in implementation of lesson plan
2. Innovative methods to be implemented and tools to be used
3. Expert Lecture to be organized from architecture field

Agenda No. 7 - To review suggestions given by visiting as well as core faculty for college development.

Discussion: -

1. Summary of suggestions given by visiting and core staff

Agenda No. 8- Any other point with the permission of the Chairman.



IQAC

Action taken report on 5th April 2023.at 10:30AM at Seminar Hall Under the chairmanship of Ar Ashwini Katgaonkar.

Agenda	Description	Action taken
Agenda no. 1	About Curriculum development process and prepare curriculum implementation plan- Teaching plan, lesson plan and assessment for even semester 2023.	Teaching Plan and Lesson plans are approved
Agenda no. 2	Uniform implementation of COA norms as per NEP guidelines for architectural education (Form B)	Under the guidance of PAHU, Solapur syllabus has been revised by BOS
Agenda no. 3	Activities under Various Cells.	The schedule and calendar have been finalized
Agenda no. 4	To start new alumni activities in the academic year 2022-2023 and ahead.	Guideline finalised for alumni formation
Agenda no. 5	To conduct and maintain file and record of all extra-curricular and co-curricular activities.	Instructions are given to Ar Akshay Buranpure for record-keeping
Agenda no. 6	To review of academic. Action plan for e-contain generation	The first instruction was given to improve the e-library and secondly, all faculty were instructed to submit soft copies of course material
Agenda no. 7	To review suggestions given by visiting as well as core faculty for college development.	A review of the suggestions given by faculty done and will be considered.
Agenda no. 8	Any other point with the permission of the Chairman.	